## **Patron Policies**

The Pelham Free Public Library welcomes all visitors to browse our collection and to use the library's computers. All children who have not yet entered seventh grade, including those enrolled in the afterschool program, must be supervised in the library by an adult or guardian over the age of sixteen. For those wishing to borrow material, a library card is required and available to anyone who lives, works, or attends school in the Commonwealth.

- Adult patrons may register individually or as members of a family.
- Out of state residents may obtain a Pelham Library card if they own property in Massachusetts or are visiting a relative in Pelham for an extended period of time.
- Those under 18 will be issued a library card if they have an adult guarantor
- Children who have not yet finished sixth grade may use their parent or guardian library card with that person's permission.

Library cards may be issued in person at the library, by email (email address here), or through our website (if possible link here). Name, address, and phone number are required. An email address is required for access to electronic collections, but is not required for checking out physical items. If any of this information changes, patrons should update it at the library, by phone or by email. The Pelham Library does not charge for replacement cards.

Given its unique role as both a school and community library, children enrolled in the Pelham Elementary School visit the library and check out materials during school library hours under the supervision of the school librarian. Each student has their own account which may only be used during school hours. Borrowing materials at any other time requires a parent or guardian's library card.

Approved by Library Trustees April, 2023